EXECUTIVE COMMITTEE MINUTE

1. The Executive Committee Meeting of International Amateur Radio Union Region 2 began at 9:00 am on Saturday, September 19, 2009, on the premises of Hotel Sol de Oro, in Lima, Peru, with attendance of the following gentlemen: the President of Region 2 Reinaldo Leandro, YV5AMH; Vice-President Dario Jurado, HP1DJ; Secretary Ramón Santoyo V., XE1KK; Area A Director Daniel A. Lamoureux, VE2KA; Area B Director Rod Stafford, W6ROD; Area C Director Pedro Rodríguez, CO2RP; Area D Director Marco Tulio Gudiel, TG9AG; Area F Director Gustavo de Faria Franco PT2ADM and Area G Director Reinaldo Szama, LU2AH. The Treasurer and Area E Director Noel E. Donawa, 9Y4NED joined the meeting later, after it began, due to a problem with his flight connections. IARU President Tim Ellam VE6SH attended representing the International Secretariat. Region 1 President Hans Blondeel Timmerman PB2T was also present.

2. President Reinaldo Leandro opened the meeting by welcoming all and congratulated IARU President Tim Ellam for his recent election, and Rod Stafford for his designation as IARU Secretary, a post he shall occupy as of next month. Thereafter, IARU President Tim Ellam addressed the gathering and remarked that it was very pleasant for him to attend the IARU Region 2 meeting since it was in this Region where he began his activities with IARU. IARU Region 1 President Hans Blondeel Timmerman PB2T likewise commented on the pleasure of being present in this gathering, and mentioned that few people know that he shall reside in Region 2 during the next three years due to his work engagements.

3. One minute of silence was observed in memory of those radio amateurs who passed away during the recent year.
4. The agenda was reviewed and approved after changing the order of events, so that the Treasurer and Area E Director's Report would be presented when Noel E. Donawa, 9Y4NED arrived at the meeting. Rod Stafford requested that the following topic be added to the agenda: "Updating of normal operating procedures to elect members of the Executive Committee”, which was registered as 9.4.1 within the order and was included in the meeting’s formal documentation.

5. President’s Report - President Leandro commented that he is pleased with the communication he has developed with members of the Executive Committee and that he hopes it is equally positive among the members themselves. He insisted on the need to achieve a close relationship with the Member Societies in order to work together towards the same goals. Rod Stafford remarked that some time should be set apart for a brainstorm in order to fulfill this purpose.

6. VicePresident’s Report - Darío Jurado spoke about his attendance to CITEL’s CCPI and CCPII meetings and further on delivered documents which were included in the meeting’s documentary section as a subdirectory named CITEL.

7. Secretary’s Report – Ramón Santoyo stressed what he had expressed within his Report in the sense of attaining greater interaction among the present coordinators of Region 2 and the Executive Committee, and mentioned the case of the HF Committee President, who has not reported activity during two years, and yet has the will to collaborate with Region 2; this was confirmed by Rod Stafford. President Reinaldo Leandro observed that within point 5 in the agenda there would be a chance to analyze this topic in detail, concerning Coordinators and Committee Presidents.

8. Area A Director Report. Daniel Lamoureux inquired if there were any comments on his Report, to which Darío Jurado replied asking him to clarify what was expressed in the Report in the sense that in Canada there was a feeling that the votes within Region 2 ought to be proportional to the economic contribution of the Member Societies. Following several comments by members of the Executive Committee, Daniel Lamoureux remarked that this is not a petition, nor the position at Radio Amateurs of Canada, but rather an informal hallway comment that he has heard, and which he judged was pertinent to be reported. Hans Blondeel Timmerman remarked that, IARU having a recently elected President from Canada, this country’s influence within the organization is high. Further on, Pedro Rodríguez indicated that he considered comments regarding our activities
as a well kept secret to be strong. President Reinaldo Leandro indicated that we must take it into account and act accordingly.

9. Area B Director Report. Rod Stafford inquired if there were any questions on his report; and not being any, the following point was set forth.

10. Area C Director Report. Pedro Rodríguez expressed that in his Area, although there are many countries, there are really only three Member Societies who are truly active: those of Cuba, Mexico and the Dominican Republic. He commented that perhaps in the future some action should be considered within this Area. He also informed that the Federación de Radioaficionados de Cuba is growing at a rate of 500 to 600 radio amateurs per year, which makes it, proportionally, perhaps the highest growing Member Society within the region.

11. Area D Director Report. Marco Tulio Gudiel reiterated what was informed in his report and commented that after several problems the date for the FRACAP meeting to be held in Panama on November 2009 had finally been established. President Reinaldo Leandro clarified that FRACAP 2010 must not coincide with the 2010 Meeting of Region 2, to be held in El Salvador, since they are meetings of a different nature.

12. Area F Director Report. Gustavo de Faría Franco commented that LABRE celebrated its 75th Anniversary with active radio stations at the federal level and within each province, and that at this time they are sending QSL cards and diplomas to all the world. He mentioned that they are happy about the Radio Club Peruano being so active. Rod Stafford commented on his concern about the present situation of Member Societies in Ecuador and Bolivia. Ramón Santoyo remarked that in the agenda point 5.5 this matter shall be addressed in greater detail.

13. Area G Director Report. Ron Szama broadened the information in his report concerning IARP, where he reports advances, but no final results, on recently activated LU4AA/B, and detailed the activities of Member Societies within his Area.

14. Following this Report, at 13:30 hours a brief recess was taken for lunch, and the conference was reinstated at 14:40 hours.
15. EMCOMM President Report. Daniel Lamoureux restated acknowledgement of the work of Cesar Pío Santos HR2P, Region 2 EMCOR. Remarks were expressed about the need to have -or not to have- an EMCOMM, who is to date without terms of reference, and was created with little clarity on the functions he ought to perform. He commented that one of the advantages he saw in this position was that a member of the Executive Committee was acting as liaison with this important function. President Reinaldo Leandro expressed the possibility of inviting the appropriate Committee President or Coordinator in future Committees. Daniel Lamoureux proposed that Cesar Pío Santos receive a recognition for his excellent work, and this was seconded unanimously with a warm applause. Further on Daniel Lamoureux proposed, and the Executive Committee accepted, that he himself prepare a document to eliminate the EMCOMM, which would leave the EMCOR reporting directly to the Executive Committee.

Action # 1: To prepare a congratulation letter for Cesar Pío Santos for his work performed as EMCOR in IARU Region 2.
Who is responsible: Ramón Santoyo, shall prepare the letter, and Reinaldo Leandro will sign it.
To be accomplished: Immediately.

Action # 2: To prepare a document to be submitted in the next Assembly, justifying the elimination of the EMCOMM.
Who is responsible: Daniel Lamoureux.
To be accomplished: As early as necessary, in order to submit the document to the 2010 Assembly.

16. EMCOR Report. Article in CITEL. The Executive Committee commented on the work performed by Cesar Pío Santos, pointing out his direct participation in emergencies during the past year, as well as the article he wrote, which was published in CITEL’s journal.

17. Monitoring System Coordinator Report. The report of Juan Carlos Muñoz was not received, and the Secretary commented on the events, stressing attention to the websites created to report intruders, and the interest aroused by them in Regions 1 and 3. It was concluded to invite the IARU Monitoring System
Coordinators and the 3 regions to evaluate the work done, and to decide, on the basis of this feedback if the effort is to be continued or not.

**Action # 3: To invite the IARU Emergency Coordinators, Regions 1 and 3 to evaluate the websites created to report intruders and indicate if this effort is useful.**

Who is responsible: Juan Carlos Muñoz.
To be accomplished: Immediately.

18. HF Beacon Coordinator Report. From the reading of the Report followed an agreement to request the Member Societies not to install beacons in the 30 meter band. Ron Szama asked that a link to the NCDXF be included in the Region 2 website in order to have more information on the beacons in this system. He also suggested that a note of gratitude be sent to those who maintained the LU4AA beacon operating during so many years.

**Action # 4: To request the Member Societies not to install beacons in the 30 meter band.**

Who is responsible: Ramón Santoyo V.
To be accomplished: Immediately

**Action # 5: To include a link from our website to the NCDXF website, in the section where information on the beacons system is found.**

Who is responsible: Webmaster Christian Bünger, DL6KAC
To be accomplished: Immediately

**Action # 6: To send thank you notes to those who kept maintained the LU4AA/B during the past years.**

Who is responsible: Ron Szama shall list the names, addresses and operating dates of the people to be thanked, and and Ramón Santoyo will prepare, sign and send the documents.
To be accomplished: Immediately.

19. HF Committee President Report. Daniel Lamoureux indicated that the HF Coordinator from Radio Amateurs of Canada requests information on directives for the 40 meters band plan, now that the broadcasting stations are out of this band. Ramón Santoyo once more addressed the topic of taking advantage of the HF Committee and requested that changes be made in its composition. President Reinaldo Leandro indicated the convenience of knowing the opinion of
HF Committee Chairman Mark Weiss K6FG, and that he President Reinaldo Leandro shall announce changes in this Committee.

Action # 7: Contact HF Committee President and talk with him to find out what changes are needed for its optimal performance, and prepare a proposal for the President’s approval.
Who is responsible: Ramón Santoyo will contact Mark Weiss to inform him of the decision. Mark Weiss will prepare the proposal. Reinaldo Leandro will evaluate and, given the case, will approve the proposal.
To be accomplished: Immediately

Action # 8: To establish directives for a 40 meter band plan in Region 2, now that the broadcasting stations have left the band.
Who is responsible: HF Committee Chairman Mark Weiss K6FG.
To be accomplished: Immediately

22. ARDF Coordinator Report. Comments were made about the Coordinator having offered to lend equipment to those Member Societies who are interested, in order to promote this activity. To date, Venezuela, Mexico and Peru have expressed interest in this matter.

23. Webmaster Report. President Leandro praised the work of Webmaster Christian Bünger DL6KAC during the past year. The Executive Committee requested that a congratulation be presented to him in writing, and he was given an applause. It was remarked that the Webmaster, in his Report, appeals for greater support in order to increase the number of news contributed to the website. Rod Stafford mentioned that as a member of ARRL he constantly receives news from this society, and suggests that some news be taken from these bulletins.

Action # 9: To prepare a letter for Christian Bünger congratulating him on his work as IARU Region 2 Webmaster.
Who is responsible: Ramón Santoyo will prepare the letter, and Reinaldo Leandro will sign it.
To be accomplished: Immediately.

Action # 10: To prepare relevant news for the website.
Who is responsible: Members of the Executive Committee.
To be accomplished: Immediately.
24. CITEL. Darío Jurado spoke about the activities of CITEL, and specially about the next CCPI and CCPII, and advances on the events. In the workshop seminar on satellite stations in emergency communications IARU Region 2 was invited to speak in the event that is presently taking place in El Salvador, and in which we are being represented by EMCOR Cesar Pío Santos.

On the topic of CITEL Rod Stafford restated the importance of having written reports from the people who attend the CITEL meetings. It is especially critical to document the positions held by the attending persons and the represented countries.

IARU President Tim Ellam insisted likewise on the indispensable need to have good reports. He also mentioned that there is a memorandum of understanding (MOU) with ITU on emergency communications, and said that it would be important to include the topic of satellite terminals in this MOU. It was agreed that invitations to CITEL events and the reports resulting from these events be forwarded to the Region’s distribution list.

**Action # 11:** To prepare detailed reports when attending CITEL meetings, and especially, to inform on the positions held by the attending persons and their countries on issues which are within our interests.

Who is responsible: Members of the Executive Committee who attend CITEL meetings.

To be accomplished: As soon as the event is over.

**Action # 12:** To request that the referred satellite stations be included in the IARU MOU with IFRC.

Who is responsible: Ramón Santoyo shall gather information on this matter and will present the request to the IARU International Secretariat.

To be accomplished: Immediately.

25. BPL. Gustavo de Faría Franco mentioned that LABRE has discussed the issue of BPL with ANATEL. ANATEL observed that they understand the problem of BPL interference in the amateur radio bands, but that there is the intention of providing Internet through electric lines by presidential decision. President Reinaldo Leandro pointed out that radio amateurs are not against BPL technology, but that we do want the interference that it causes in our bands to be recognized and solved.
26. IARP. President Reinaldo Leandro called for the Area Directors to insist that their Member Societies and Administrations advance on the matter of IARP since during the past year, although there was some progress, there are no concrete results to be reported.

   Action # 13: To achieve that more administrations accept IARP.
   Who is responsible: Area Directors.
   To be accomplished: Immediately, and during the rest of the year.

27. Band Plan. Rod Stafford explained that the document he is presenting seeks to establish a process for the Member Societies to consult suggestions to the band plan with their members, and can have a calendar to present them at the General Assembly in 2010. The Secretary shall establish the dates and will send the document to the Member Societies.

   Action # 14: To establish dates, and distribute to Member Societies the “Procedure and program for the periodic review of band plans in IARU Region 2”
   Who is responsible: Ramon Santoyo.
   To be accomplished: Immediately.

28. Status of some Member Societies. The Executive Committee widely discussed the cases of Member Societies in Bolivia, Ecuador, Haiti and Nicaragua, requesting in every case that the corresponding Area Director contact them and report to the Executive Committee on the updated situation in each country. A discussion was held on establishing a system to condone the long overdue debts of those societies who settle their more recent balance due, but the specific actions to follow remained undefined.

   Action # 15: The corresponding Area Director shall contact and report to the Executive Committee on the situation of Member Societies in Bolivia, Ecuador, Haiti and Nicaragua.
   Who is responsible: Gustavo de Faria Franco with Bolivia and Ecuador; Pedro Rodriguez with Haiti; Marco Tulio Gudiel with Nicaragua.
   To be accomplished: Immediately.
29. 2010 Assembly. The budget and proposal for celebration of the General Assembly 2010 sent by CRAS was reviewed. It was considered that having a paperless meeting is possible. The Secretary was asked to contact them in order to make the corresponding adjustments in the budget, and to validate several costs such as translation and secretarial services, etc. Rod Stafford suggested to the Executive Committee that a committee be established to define what is being sought in a General Assembly, how we are going to benefit the Member Societies and how we can make these events more productive. The motion was accepted and further on, Hans Blondeel Timmerman suggested to President Reinaldo Leandro that a collective brainstorm exercise be staged at the end of the meeting; his idea was accepted. Ramón Santoyo offered to coordinate meetings through videoconference, so as not to limit the collective work of the Executive Committee members to only once a year, and his proposal was accepted.

Action # 16: To contact CRAS and communicate the decisions of the Executive Committee pertaining the 2010 Assembly.
Who is responsible: Ramón Santoyo
To be accomplished: Immediately

Action # 17: To organize meetings through videoconference for members of the Executive Committee.
Who is responsible: Ramón Santoyo
To be accomplished: The first meeting, within the next two months.

30. Treasurer’s Report. Noel Donawa widely discussed the situation faced during the past year’s financial crisis, and on how it has affected us, earning less interests while facing steeper expenses. He focused specially on the matter of our guaranteed deposits in Citibank and the FDIC deposit insurance. It was mentioned that since IARU Region 2 is not an incorporated entity with juridical personality, it is difficult to open accounts in other banks. Darío Jurado was asked to investigate if seeking incorporation in Panama is an option.

Action # 18: To investigate the convenience and viability of incorporating IARU Region 2 as a juridical person in Panama.
Who is responsible: Darío Jurado.
To be accomplished: A report shall be delivered before Diciembre 31, 2009.
Continuing with the analysis of Daniel Lamoureux’ Report, it was pointed out that the destination of funds must be analyzed, since to this date, the resources in the DARF (Defense of Amateur Radio Fund) and the PARF (Promotion of Amateur Radio Fund) have not been used, and to save just for the sake of saving is not a convenient policy. After a wide discussion, it was agreed that expenses generated by the CITEL reunions be charged to the DARF.

Action # 19: To charge the expenses generated by the CITEL reunions to the Defense of Amateur Radio Fund, DARF. The Treasurer shall send an analysis of former expenses, to receive comments.
Who is responsible: Noel Donawa.
To be accomplished: Immediately.

Since there was no consensus at that moment concerning whether the expenses incurred by the CTU meetings should likewise be charged, President Reinaldo Leandro suggested that this matter be decided later.

Following with the analysis of the report, Rod Stafford proposed, and the Executive Committee accepted, that in the cases of Member Societies with overdue debts incurred before December 2005, a request be submitted to the International Secretariat that they be suspended in their rights. According to the report they are:

- Club de Radio de Nicaragua (CREN)
- Guayaquil Radio Club (GRC)
- Guyana Amateur Radio Association (GARA)
- Radio Club Boliviano (RCB)
- Radio Club Paraguayo (RCP)
- Vereniging van Radio Amateurs in Suriname (VRAS)

31. Area E Director Report. Noel Donawa presented the more important aspects of his Report, among which he emphasized advances in the standardization of requirements to obtain a radio amateur licence within CARICOM member countries, and the emergency communication topics.

32. IARU President Tim Ellam presented the document “Addressing Future Challenges” where he commented on the advances of the 2025 Committee and
the challenges faced by IARU during the years ahead. It was pointed out that a public version of this document can be found in the IARU Region 1 website.

33. WRC-12. IARU President Tim Ellam underlined the importance of this event, where the defense of the bands we have today is a priority. He commented on the proposal by Region 1 for this event, which was distributed in that moment and was added to the documents of this Executive Committee with number OA 7.2. He underlined how important it is for the group of people who address this matter to have timely and precise information on everything that may be of help for their assignment. On the question of which are the main risks posed today, President Reinaldo Leandro replied that it is presently premature to estimate them, but that some radars and other technologies that might cause interference are among them.

34. Region 1 Report. Hans Blondeel Timmerman commented on the Conference that took place in Cavtat, Croatia, where he was elected as President of IARU Region 1 and on the activities that his Executive Committee has undertaken, and which are included in his report.

35. At 13:30 hours, a one-hour recess was decided, in order to enjoy lunch.

36. Other affairs – Previous agreements. President Reinaldo Leandro reviewed previous agreements and asked the Emergency Coordinator to update the inventory of National Emergency Networks, since this will also be useful when the band plan is reviewed.

   Action # 20: To update the list of frequencies in which the different Region 2 National Emergency Networks operate.
   Who is responsible: Cesar Pío Santos.
   To be accomplished: Immediately.

38. Other affairs – Proposed changes to the IARU contest. Ron Szama explained his proposal to include the region coordinators as multipliers. After discussing the topic, the Executive Committee voted against the proposal.

39. Other affairs – Internet Dominions. Ramon Santoyo proposed which dominions must be renewed and which others should not. His proposal was approved without changes.
40. Other affairs. Rod Safford presented a proposal to change the Normal Operational Procedures with reference to “Procedures for the nomination and election of Executive Committee members – The Electoral Committee” which adds the following underlined text:

9. (a) During the afternoon session of the Third and Final Plenary, the Electoral Committee shall first conduct the election of officers of the Executive Committee, distributing to and collecting the secret ballot from each head delegate, counting the votes and announcing the name of each person chosen as President, Vice President, Secretary and Treasurer. In the case of a tie for the first place, a further vote between the tied candidates shall be taken for the position in question only.

(b) Pursuant to By Law 7.2, two of the officers shall represent a geographical area. The two officers elected receiving the most votes for their respective officer positions shall be the two officers who represent a geographical area. If two officer members of the executive committee are elected from the same geographical area as set out in the by laws, the officer from that geographical area receiving the highest number of votes during the election of officers shall be deemed to be elected as the director from the geographical area.

President Reinaldo Leandro subjected the matter to discussion and once the arguments were heard, he asked each member of the Executive Committee for his vote, obtaining a unanimous approval for the modification.

Further on, Rod Stafford asked the Secretary to review all the recorded minutes of the Executive Committee and the triannual Assemblies, since Guatemala in 2001, to insure that the accepted modifications of the Terms of Reference (TOR) and the Standard Operational Procedures (SOP) are included in these records.

Action # 21: To verify that the SOP and TOR are updated with respect to the minutes of the Executive Committee and Assemblies.
Who is responsible: Ramón Santoyo
To be accomplished: Before the 2010 Assembly.
41. Other affairs – Telecom 2010. Ron Szama reported that no information on the event was available at that time, but that he knew that the procedures to approve it are advancing.

42. Next meeting. It was approved to hold the following meeting during the preceding days of the Assembly on October 2010.

43. Other affairs. President Reinaldo Leandro, taking into account the suggestion posed by Hans Blondeel Timmerman, described in number 29 above in this minute, asked Rod Stafford to conduct a dynamic session to establish what is sought in an Assembly, so as to be able to act accordingly.

Rod Stafford indicated that the first step was to obtain ideas from the attendants in answering three basic questions, and then to define what actions should be taken. The three questions, he pointed out, are the following:

1) What is the Executive Committee seeking to obtain in the Assembly?
2) What are the Member Societies seeking to obtain in the Assembly?
3) How does the above affect IARU?

Once the proposals were registered, Rod Stafford remarked that it had been a good exercise in strategic planning, and he indicated that he shall send by mail a document resulting from the exercise.

43. President Reinaldo Leandro asked all those present to express a comment before ending the Executive Committee. A constant in the comments referred to the positive results of the meeting, as well as congratulations for Tim Ellam upon his recent election as IARU President, and for Rod Stafford, upon his designation as IARU Secretary.

44. The Executive Committee Meeting ended on Sunday, September 20, 2009 at 18:00 hours, local time.