The Executive Committee (EC) meeting of the International Amateur Radio Union Region 2 (IARU R2) started at 0910 hours on Saturday, September 2, 2017 at the facilities of the Hotel Sonesta Guayaquil with the presence of the following persons:

- President, Reinaldo Leandro, YV5AM
- Vice-President and Area C Director, Ramón Santoyo V. XE1KK
- Secretary and Area D Director, José Arturo Molina, YS1MS
- Treasurer and Area B Director, Jay Bellows, KØQB
- Area A Director, George Gorsline, VE3YV
- Area E Director, Noel E. Donawa, 9Y4X
- Area F Director, Gustavo de Faria Franco PT2ADM
- Area G Director, Ernesto Syriani, LU8AE

Two observers were also present: representing the IARU International Secretariat was Secretary Dave Sumner, K1ZZ; and IARU Region 2 CITEL Coordinator, Flávio A. B. Archangelo PY2ZX.

IARU R2 President, Mr. Leandro, declared the session open, welcoming all those present and encouraging them to have active participation in the meeting. Then IARU Secretary, Mr. Sumner, thanked the invitation to attend the meeting.

A minute of silence was observed in memory of those that left us during the past year, among them Dr. Trevor Yip Choy 9Y4TYC, Francisco Gavidia YS1GF, Jim Haynie W5JBP and Pat Hutchenson 8P6BT.

Afterwards, this meeting’s agenda was reviewed and approved and the Vice-President informed about the logistics of the meeting.

1. **Report of the President.** Mr. Leandro commented, among other topics, the importance of the strategic IARU Matrix in preparations for the WRC19. He also noted the need to continue the virtual EC meetings as they have been very productive. All participants were in agreement about this.
2. **Report of the Vice-President.** On his report Mr. Santoyo said he wanted to focus not on the projects that were successful last year but on those that weren’t: promoting amateur radio to the youth and working with all the Region 2 voluntary coordinators. Area F Director Mr. de Faria Franco was named IARU R2 Youth Coach with the responsibility to find R2 Youth Coordinator candidates and a team -of other youngsters that could develop a new generation of radio amateurs in the region. President Leandro suggested analyzing the general coordinator’s situation after reviewing their reports.

3. **Secretary’s Report.** Mr. Molina’s work consisted mainly of attending CITEL meetings, which have recently included a modification/update of the IARP. The other matter has been CITEL’s "Emergency Communications" project, which is still under way and where CITEL has requested our cooperation since it started, but it also involved attending a PCC I meeting as well. In last meeting in June in Orlando, Florida, he was also promoting attendance by regulators to the 2nd. ARAC course held in Mexico City in August.

4. **Treasurer’s Report.** Mr. Bellows commented that Mr. Chambers, our external auditor for at least 20 years, is retiring and that he will look for an alternative to propose to the EC. Mr. Donawa and Mr. Gorsline will present Mr. Chambers a thank you letter in person in Toronto where he lives.

Mr. Bellows noted that Mr. Donawa has continued to act as treasurer because of administrative difficulties with the bank not allowing any additional parties, including Mr. Bellows, to sign checks. After reviewing the financial documents he suggested there is a need to change the legal structure of IARU R2 from an unincorporated association to a legal form that is consistent with the increasing restrictions banks are requiring for customer accounts. As an interim step the EC resolved to state the following:

**RESOLUTION 2017-1**

The IARU Region 2 Executive Committee having determined there is a need for a means to simplify and facilitate banking transactions in the ordinary course of the day to day financial activities of IARU Region 2, hereby authorizes John B. Bellows, Jr., also known as, Jay Bellows, the IARU Region 2 Treasurer to establish an operating entity of IARU Region 2 for that purpose.

The IARU Region 2 Executive Committee hereby authorizes John B. Bellows, Jr., to draft the necessary Articles of Incorporation and Bylaws for such an operating entity. The Articles may be filed and the operating entity may be established in the United States, State of Minnesota once the proposed Articles have been submitted to the Executive Committee for review and approval.
The Articles of Incorporation shall:

1. Enable the IARU Region 2 Treasurer to perform the day-to-day, ordinary course of business financial transactions and the operations of IARU Region 2.
2. Permit the operating company created by the Articles to receive sufficient funds from other IARU Region 2 accounts in order to meet expenses incurred in the ordinary course of IARU Region 2 business.
3. In the event the operating entity is dissolved or no longer needed by IARU Region 2, require that all remaining funds shall be returned to IARU Region 2.
4. Authorize the IARU Region 2 Treasurer and at least one other IARU Region 2 officer to sign checks and disburse funds on behalf of IARU Region 2.
5. Provide that the assets of the operating company must be used for the sole benefit of IARU Region 2 and no part of the assets of the operating company may be used for the benefit of any individual other than reimbursement of expenses incurred on behalf of IARU Region 2.

5. Area A Director Report. Mr. Gorsline commented that Radio Society of Bermuda elected a new executive. Radio Amateurs of Canada obtained special prefixes to celebrate Canada’s 150th anniversary. New Amateurs are growing twice as fast as the population. CEPT and removing code requirements from US-Canada reciprocal operating is completed. New regulations for antennas continued the 15m exemption for Amateurs. “No texting while driving” requires much education of officials about mobile operations.

6. Area B Director Report. Mr. Bellows reported that most new amateurs are interested in emergency and disaster communications. ARRL is supporting efforts in several primary schools to bring amateur radio to students interested in science and technology. A new initiative to interest college level students has been successful, primarily in the New England area. After several years of intensive effort a proposal to limit private restrictions on amateur antennas has made real progress in the U.S. Congress. Efforts continue to secure approval of the legislation in the U.S. Senate. ARRL staff and volunteers continue to work through IARU Region 2 and CITEL to support IARU common proposals for WRC19.

7. Area C Director Report. Mr. Santoyo. Commented the situation of Member Societies (MS) in the area reviewing each of the countries on it. Mr. Donawa suggested a visit to Jamaica, if there is a chance, since they are becoming very active on emergency communications.
8. **Area D Director Report.** Mr. Molina reported that contact has been maintained with MS presidents to be aware of their issues, with three main objectives in mind:
   1. Try to get young people interested in amateur radio.
   2. Maintain good relationships with regulators in order to improve/shorten the time and steps required for amateur radio license acquisition or renewal.
   3. Establish contact with the newly accepted Belize society to learn about their needs and wants.

9. **Area E Director Report.** Mr. Donawa noted that the MS in Area E need to prepare well to deal with more professional and effective regulators. Reviewing the countries on it he updated us on the current situation in Trinidad and Tobago, Curacao and Aruba. Mr. Leandro updated us on Venezuela and Colombia.

10. **Area F Director Report.** Mr. de Faria Franco reiterated that once again Bolivia has been difficult to contact but the communication with our MS in Ecuador and Peru improved dramatically. Brazil is actively working with its Civil Defense on Emergency Communication and he also commented on the soon to be published new amateur radio regulations, written by LABRE, something that the EC commented positively.

11. **Area G Director Report.** Mr. Syriani explained the EC that his initial goal was to develop a team with the area’s MS. Sharing best practice has also proved to be a successful practice. They have monthly virtual area meetings. He described also other action mentioned in his report that is proved to be successful. Vice-President Santoyo commented on the importance of the best practices coming out of Area G. Mr. Syriani also mentioned about the intention of Area G MS to exchange lessons learned in amateur radio activities for their mutual benefit.

12. **Report of the Emergency Coordinator.** President Leandro celebrated the work of Dr. Santos, who, year after year, consistently performs excellent work. The Executive Committee congratulates and thanks him.

13. **Report of the CITEL Coordinator.** Mr. Archangelo, who was present at the meeting, highlighted four points his report:
   - The Recommendation PCC.II/REC.53: Simplification of Administrative Process for Amateur and Amateur Satellite Service and its importance for the amateur radio community so he insisted that their members spread the resolution and respectfully invite the administrations to consider their principles. This important document is available here: www.iauru-r2.org/wp-content/uploads/PCC.II-REC.53.pdf
   - The Revision of the IARP, the International Amateur Radio Permit. The consolidated official text will be published shortly.
   - The Informative Report about Small Satellites presented by the Brazilian delegation, and
   - WRC-19 and the IARU Matrix
President Leandro thanked Mr. Archangelo on his work. It was agreed that Mr. Archangelo will prepare a letter to our member societies on what is expected from them for the next WRC-19 and present it to President Leandro who will sign it.

14. Monitoring System Coordinator Report. Mr. Beviglia presented an action plan for the next years. Mr. Leandro requested that Area Directors provide Mr. Beviglia with names of Monitoring System candidates on their areas and/or member societies.

15. HF Beacon Coordinator Report. On an email Mr. Hays expressed that he was on his way to surgery and he may need to resign. Vice-President Santoyo will contact him in a prudent time to find out about his health and personal plans.

16. Report of the ARDF Coordinator. Mr. Hunt report was analyzed and Mr. Sumner commented that ARDF is an excellent way to introduce the youth to amateur radio.

17. Report of the EMC Coordinator. Mr. Bellows will contact Mr. Hare so he can update us on his plans.

18. Report of the Award Manager. On behalf of Mr. Hernández President Leandro commented on the problems of sending the awards through the postal service from Venezuela. It was approved that the award now be digital and without cost. The EC requested that the Award Manager send us the necessary changes to do so and to publicize it.

19. Report of the News Editor. Our webpage and mailing lists have an increasing number of readers. Mr. Solana once again requested more news from areas and MS.

20. Report of the Webmaster. Mr. Buenger reported that he has been working with IARU R1 President, IARU Secretary and the other regions’ webmasters on the new institutional image webpage.

21. Special Funds Discussion. Mr. Gorsline presented again this topic that was already discussed on previous Virtual EC meetings. After a long and deep discussion the following resolution was taken.

RESOLUTION 2017-2

IARU R2 has established a number of special funds over the years to address specific needs and to promote amateur radio in the Region. Two of these funds have built large balances, creating questions as to whether the amount on hand is reasonable to sustain funding of the supported activities, whether the intended use of the funds is still appropriate, and
whether there is reasonable expectation that these will be requested. IARU R2 Executive Committee has reviewed all of these funds and determined there is a need to simplify the R2 Special Funds to improve access for Member Societies to access these funds as may be needed and to improve the ability to manage these Special Funds.

To implement these changes, two Special Funds are established. Terms of Reference have been created for the Defense of Amateur Radio Fund (DARF) to document this fund’s objectives and intended uses. A second Promotion of Amateur Radio Fund (PARF) is established with Terms of Reference to replace the previous PARF and also incorporate support for the objectives of Amateur Radio Education Fund (AREF), the IARU R2 Relief Fund, and the Partnerships for Amateur Radio Societies (PARS). The following are the necessary changes to the Standard Operating Procedures.

LABEL as DELETED the following Sections of the Standard Operating Procedures:
XIX. Partnership for Amateur Radio Societies (PARS) Procedure for Implementation of PARS Program
XX. IARU R2 Relief Fund
XXI. Amateur Radio in Education (AREF)

AND

ADD the following Sections to the SOP:
XXIII. Defense of Amateur Radio Fund (DARF) using the attached Terms of Reference
XXIV. Promotion of Amateur Radio Fund (PARF) using the attached Terms of Reference

Amend the Table of Contents to reflect these changes
Include in each of these sections (XIX, XX, XXI, XXIII, XXIV) the note “as adopted by the Executive Committee in Guayaquil, Ecuador, September 2, 2017.”

22. Second ARAC report. Mr. Santoyo proposed that one or two ARACs per year should take place in R2. Treasurer Bellows seconded the motion and will include them in the budget.

23. Draft TOR for an R2 Band Planning Committee. Mr. Penney, our HF Coordinator, proposed the creation of a R2 HF/MF/LF Committee and proposed Terms of Reference (TOR). Mr. Gorsline proposed that the Committee mandate be expanded to become the Band Planning Committee to cover all bands DC to light. He added that this change had been discussed with Mr. Penney and he was agreeable to be the R2 Band Planning Coordinator. After discussion, the
Directors approved this revised TOR which will be included in our Standard Operating Procedures.

The meeting was adjourned at 1800 hours for a visit in the evening to Guayaquil Radio Club.

The second day of the IARU R2 EC meeting started at 0900 Hours on Sunday, September 3rd, 2017 at the facilities of the Hotel Sonesta Guayaquil with the presence of the same persons as the previous day.

24. **CTU's Secretary General meeting report and notes.** Mr. Donawa explained that this is the result of a meeting requested by CTU in which Mr. Donawa presented the current status of amateur radio on CTU member countries. He will attend the General Conference of Ministers of CTU in Bahamas next month to present amateur radio issues, including IARP, to the Ministers.

25. **Report of IARU Secretary.** Mr. Sumner gave the EC members an update on the current and future activities for the three IARU officers. President Leandro thanked Mr. Sumner for the report and for his valuable presence in the meeting.

26. **IARU R1 Report.** Mr. Beattie. President Leandro thanked Region 1 for their report.

27. **Future Spectrum work above 148 MHz.** Mr. Garpestad sent a request to all Regions to collect and update information on UHF and higher bands to show as detailed as possible the various amateur uses of all these bands and in which segments of the bands this activity is concentrated. The EC will ask Mr. Penney to lead this effort. Mr. Archangelo offered a graphical spectrum distribution of certain UHF and other amateur radio bands.

28. **ITU Small Satellites Symposium trip report.** Mr. Santoyo presented this informative document which lead to various comments about the increasing number of amateur radio satellite being built in Region 2.

29. **Multi-Hazard Early Warning Conference trip report.** Mr. Santoyo reported about his participation in the ‘Bringing the message to the communities-at-risk’ forum during the event.

30. **WRC-19 AI leads and RTO-coordinators.** Mr. Sumner explained that the World Radio Conferences are a constant process that starts as soon as the previous one is over. The IARU Matrix is improving communications and coordination in the preparatory meetings for the conference so the team is fully ready and aware of what our organization is seeking to achieve.
31. **Registration of IARU as Swiss Association.** Mr. Sumner explained the reasons of why the Administrative Council is looking to register IARU as a Swiss association.

32. **SKNAARS comments on their membership application.** Mr. Santoyo will contact SKNAARS and ask them to provide a letter from the Anguilla Amateur Radio Society in which they state that they are comfortable with the SKNAARS name. As soon as the letter is obtained their membership application will be sent to the IARU Secretary.

33. **Place and dates of next Executive Committee.** The next EC meeting will take place in Panama in late 2018. The exact date will be determined on a future Virtual EC.

34. **IARU R2 Coordinators.** At the suggestion of Mr. Syriani, for each virtual EC meeting one coordinator will be invited to update the EC on their activities.

35. **IARU Region 2 recognitions.** A letter recognizing their work on behalf of R2 will be sent to the following persons:
   - Mr. Charles Chambers, IARU R2 Auditor
   - Hector Budé, Vice Chairman, CITEL PCC.II
   - Bryan Rawlings, VE3QN, RAC’s Special Advisor in Geneva
   - Sue Fagan, KB1OKW, ARRL’s Graphic Design Supervisor
   - Dr Cesar Pío Santos, HR2P, IARU R2 Emergency Coordinator
   - Joaquín Solana XE1R, IARU R2 News Coordinator
   - Christian Buenger DL6KAC, IARU R2 Webmaster

36. **Final comments.** At the end of the EC meeting President Leandro asked each participant to make final comments and he thanked everyone for their participation.

The meeting was adjourned at 1330 Hours.