Final Minute Draft

The Executive Committee (EC) meeting of the International Amateur Radio Union Region 2 (IARU R2) started at 0900 hours on Saturday, October 13, 2018 at the facilities of the Panama Plaza Ramada Hotel with the presence of the following persons:

- President, Reinaldo Leandro, YV5AM
- Vice-President and Area C Director, Ramón Santoyo V. XE1KK
- Secretary and Area D Director, José Arturo Molina, YS1MS
- Treasurer and Area B Director, Jay Bellows, KØQB
- Area A Director, George Gorsline, VE3YV
- Area E Director, Noel E. Donawa, 9Y4X
- Area F Director, Gustavo de Faria Franco PT2ADM
- Area G Director, Ernesto Syriani, LU8AE

Two observers were also present: representing the IARU International Secretariat was Secretary Dave Sumner, K1ZZ; and IARU R2 Band Planning Committee Chairman Alphonse Penney, VO1NO / VA1AVR.

IARU R2 President, Mr Leandro, declared the session open, welcoming all those present and encouraging them to have active participation in the meeting.

IARU Secretary, Mr Sumner, expressed thanks for the invitation to attend the meeting.

A minute of silence was observed in memory of all of those that left us during the past year, among them Emily Thiel P43E, David Libermann XE1TU, Frank Gavidia YS1GF, Jose Armando Alicandú YV5AJK, Gordon Gittens 8P9GE, Harles L (Pat) Toppin 8P6AZ and Robert Evelyn 8P6FX.

Mr Bellows gave the two gifts of appreciation to R2 presented at the IARU R3 General Conference to President Leandro, one from KARL and one from ORARI.
Mr Leandro thanked both the Korean and Indonesian Member Societies for their presentations and will write each a thank you note. [HP1.2]

The meeting agenda was then reviewed and approved. Mr Santoyo outlined the meeting logistics.

Agenda items:

HP1 2.1 Report of the President – Mr Leandro said he was satisfied with the good results we are getting on the EC thanks to the virtual EC (vEC) meetings. He also commented on the benefits of having the meetings just in English.

HP1 2.2 Report of the Vice President – Mr Santoyo emphasized that one of the key items to be aware of is the need to work closely with the Coordinators and other R2 volunteers. He noted that new volunteers may need some EC member help to work with them in the first months to help them better understand how their work is relevant and supports IARU R2 so they can make it a rewarding experience.

HP1 2.3 Report of the Secretary – Mr Molina reported his participation in the CITEL PCC II held in Barranquilla, Colombia where the International Amateur Radio Permit (IARP) changes were presented. He also talked about the “Winlink Project of the Americas”.

HP1 2.4 Report of the Treasurer - Mr Bellows thanked Mr Donawa for his continued support on the migration of the Citibank funds to Bank of America. He also noted about the recent reduction in the dues structure from 7 cents to 5 cents per member and the benefits of the statistical data provided by the Yearly Statistical Questionnaire. A cover letter was sent with the new invoices to member societies explaining the dues reduction. Mr Bellows requested that expense reimbursements be submitted as soon as possible after a meeting and within the next 3 months of when the expense occurred. [HP1.3]

HP1 3.1 Report of the Area A Director- Mr Gorsline made a note of a RAC initiative to work with the Quebec provincial society to develop a basis for a single society that represents the whole country in both official languages.

HP1 3.2 Report of the Area B Director – Mr Bellows mentioned that they will have the ARRL board meeting next weekend and elections will be held before the end of the month. He reported that the reduction of total membership likely from a dues increase, first in 12 years, especially among foreign members probably caused by a strong dollar.

HP1 3.3 Report of the Area C Director – Mr Santoyo commented the current situation in Area C continue to be as usual with most of activity coming from FMRE and FRC followed by RCD.
HP1 3.4 Report of the Area D Director – Mr Molina mentioned that Winlink project showing success and is the big event in Central America with help from FMRE. Two countries are now up and running. He also gave the EC an update on each of the Area’s Member Societies.

HP1 3.5 Report of the Area E Director - Mr Donawa talked in detail about the challenges member societies in Area D. Key areas are relations with their regulator, membership, personalities, migration and aging of members. Comments were made about the possibility of future ARAC and EWC in a CTU country in 2019. [HP1.4]

HP1 3.6 Report of the Area F Director – Mr De Faria explained the major activities of the Member Societies in Brazil, Peru and Ecuador. Communication with Bolivia continues to prove difficult.

HP1 3.7 Report of the Area G Director – Mr Syriani talked about the need of IARU to better communicate its overall objectives to better guide the Regions and member societies. Mr Sumner gave a brief explanation about the current priorities of the International Secretariat. Mr Bellows commented that together with the overall objectives we should note that there might be other regional and area objective that there need to be consider. Mr Syriani also updated the EC about the MS in his Area expressing concern about the lack of communication with Paraguay. Various participants mentioned the positive contributions of Mr Syriani to the EC in his first two years as Area Director.

HP1 4.1 Report of the EMCOR - The members of the EC praised the work of Dr. Santos on Emergency Communications and committed to continuing support of EMCOR.

HP1 4.2 Report of the CITEL Coordinator – Following on Mr Archangelo’s report, Mr Sumner gave a detailed update on WRC 19’s Agenda Item 1.1. President Leandro suggested carefully reading Mr Archangelo’s report as it provides a roadmap for activities that need to take place before WRC 19.

HP1 4.3 Report of the Band Planning Committee Chairman - Mr Penney reported that about a year ago he was named Chairman and started working with the newly appointed Area representatives. He highlighted two main issues that the BPC acted on recently; the Future Spectrum on Amateur Bands Above 148 MHz and the request from the IARU Satellite Advisor requesting comments about a Chinese satellite that will operate on HF. The EC discussed various issues regarding how the BPC will operate regarding the General Assemblies (GA).

HP1 4.4 Report of the Monitoring System Coordinator (MSC) - Mr Beviglia presented two documents: current situation report and the 3rd Stage of the
Strategic Plan. Mr Syriani requested that for the next vEC meeting, the Directors provide feedback and comments on the documents presented. [HP1.5]

HP1 4.5 Report of the ARDF Coordinator – The report of Mr Harker, our most recently named coordinator, was reviewed. Mr Penney commented on the importance of ARDF as a medium to bring new people to Amateur Radio.

HP1 4.6 Report of the HST Coordinator – no report - Currently we have no High Speed Telegraphy Coordinator

HP1 4.7 Report of the EMC Coordinator – no report - Mr Bellows requested that we present Mr Hare with Terms of Reference for his position. [HP1.6]

HP1 4.8 Report of the HF Beacon Coordinator – Mr Stice, also a recently named Coordinator, presented his first report. ☐

HP1 4.9 Report of the Award Manager – Mr Leandro commented on the changes planned to make the award 100% digital. As soon as it’s reviewed and translated, it will be uploaded to our webpage. [HP1.7]

HP1 4.10 Report of the Youth Coach – Mr De Faria presented his report. Mr Donawa suggested that Member Societies should have a Youth category to promote younger generations to join amateur radio. Mr Leandro asked Mr De Faria to present a detailed working plan for the next vEC meeting. [HP1.8]

HP1 4.11 Report of the News Editor – Mr Solana, once again, asks that Area Directors provide news for our webpage, Facebook page and Tweeter account.

HP1 4.12 Report of the Webmaster – Mr Buenger’s report was reviewed and the GA website Lima-2019.org was visited.

HP1 5.1 Report of IARU Secretary – Mr Sumner thanked the Band Planning Committee members for the good results obtain with the 2018 YSQ Summary. He also reviewed the two Summary Records of the IARU Administrative Council in Seoul, Korea. He noted that AC Resolution 17-1 focused on continuing the practice that contests shouldn’t be adopted on the bands where we are secondary users or are too narrow to support contesting and permit other operations to continue. He also noted in document HP1 5.1.4 that Regions should take the corresponding actions requested of them in their GA. This is the time for R2 to take note on the latest resolutions amended or adopted since 2016 in preparation for Lima. [HP1.9] [HP1.10]

HP1 5.2 IARU R1 Report – Mr Beattie’s report was reviewed and President Leandro thanked R1.
HP1 5.3 IARU R3 Report – Mr Yamamoto’s report was reviewed and President Leandro thanked R3.

HP1 5.4 Relevance of the IARU – Mr Santoyo asked the participants to review this document. He noted that we need to improve communications with our MS. He committed to prepare, with the help of Mr Syriani, a presentation describing what IARU is and the roles of MS to be presented on the next vEC meeting. [HP1.11]

The meeting was adjourned at 17:11 and reconvened the following day at 9:10.

HP1 6.1 DARF-PARF Budget – Mr Bellows reviewed the DARF-PARF budget in detail. Two ARACs are planned for 2019, one in South America and another one for the CTU, to be held in a CTU member country. Mr Bellows also noted the expenses expected to support WRC19 and the preparatory meetings, using estimates from the IS. Mr Bellows will table a proposed budget at the next vEC (Feb 19) for the ECW in Lima after he talks with Mr Donawa about the previous two workshops. This to consider possible partial support to encourage small MS society attendance. [HP1.12]

HP1 6.2 SOPs update – Mr Gorsline started by summarizing the proposed changes to the SOPs. He outlined two categories of changes. Some were simple updates and language clean up. Others were substantive and discussion on each followed to provide Mr Santoyo and Mr Gorsline guidance for drafting changes or additions. Those topics included: CITEL representation and communications, Band Planning now that a standing Band Planning Committee is in operation, GA schedule, term of coordinator appointments, and Officers and Directors election processes. Mr Gorsline and Mr Santoyo will circulate a draft for further comment from the EC prior to considering adopting the revised SOP at the next vEC meeting (Feb 19). [HP1.13]

HP1 6.3 Succession Planning – Mr Santoyo presented the IS documents presented at the last AC in Seoul by R1’s Mr Beattie and Mr Blondeel Timmerman. We need to look for the volunteers that could staff and support the organization for the next decade and beyond. EC members were asked to present names of possible candidates before our next vEC meeting. [HP1.14]

HP1 6.4 Current IARU R2 Volunteers – Mr Santoyo noted that R2 currently has 33 volunteers who do the work and are all unpaid. The EC needs to recognize their work and find ways to ensure that they can have a rewarding experience while they help the organization fulfill its goals.

HP1 6.5 Lima 2019 and the next Executive Committee - Mr Santoyo presented the EC with the final block schedule for our next GA. He will visit Lima next weekend to visit the venue hotels. He also presented the Assembly’s Committee matrix and stated the important to have experienced volunteers leading those groups.
Discussion on the timing of delivering discussion notes with enough lead-time for translation was taken under advisement for potential schedule modifications.

HP1 7.1 Any other business

– The EC set their next vEC meeting to be 2200 GMT Wednesday 13 February 2019 on Skype.

- Mr Leandro reported on meetings with directors of LPRA with Mr Molina, on the current situation of this National Society.

The meeting was adjourned at 1300 Hours.
## Action Item List

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<tr>
<th>Item</th>
<th>Action</th>
<th>Responsible</th>
<th>Due Date</th>
<th>Status</th>
<th>Comments</th>
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<tr>
<td>HP1.1</td>
<td>EC meeting news release</td>
<td>Mr Santoyo &amp; Mr Molina</td>
<td>Oct 2018</td>
<td>Open/Abierto</td>
<td></td>
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<tr>
<td>HP1.2</td>
<td>Write thank you email to KARL and ORARI</td>
<td>Mr Leandro</td>
<td>Oct 2018</td>
<td>Open/Abierto</td>
<td></td>
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<tr>
<td>HP1.3</td>
<td>Attend BofA branch to add signature to new account</td>
<td>Mr Bellows &amp; Mr Santoyo</td>
<td>Nov 2018</td>
<td>Open/Abierto</td>
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<td>HP1.4</td>
<td>Document for CTU promoting the ARAC and ECW</td>
<td>Mr Santoyo</td>
<td>Nov 2018</td>
<td>Open/Abierto</td>
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<td>???</td>
<td>IARU Award for R2 candidate</td>
<td>Mr Santoyo</td>
<td>Lima 2019</td>
<td>Open/Abierto</td>
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<td>HP1.5</td>
<td>Comments on the Report of the MSC</td>
<td>All EC members</td>
<td>Feb 19 vEC</td>
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<td>ToR for EMC Coordinator</td>
<td>Mr Gorsline &amp; Mr Santoyo</td>
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<td>HP1.7</td>
<td>Updated R2 Award rules</td>
<td>Mr Leandro &amp; Mr Molina</td>
<td>Oct 2019</td>
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<td>HP1.8</td>
<td>Detailed action plan for the Youth Coach</td>
<td>Mr De Faria</td>
<td>Feb 19 vEC</td>
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<td>HP1.9</td>
<td>Note about AC Resolution 17-1 for our news reflector</td>
<td>Mr Molina &amp; Mr Santoyo</td>
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<td>HP1.10</td>
<td>R2 required actions on IARU Resolutions (HP1 5.1.4)</td>
<td>Mr Santoyo</td>
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<td>HP1.11</td>
<td>Power Point presentation about IARU and the role of its MS</td>
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<td>HP1.12</td>
<td>Funding participants for GA and EMC workshop</td>
<td>Mr Bellows &amp; Mr Donawa</td>
<td>Feb 19 vEC</td>
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<tr>
<td>HP1.13</td>
<td>Circulate revised draft of SOP for comments</td>
<td>Mr Gorsline &amp; Mr Santoyo</td>
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<td>List of possible future R2 volunteers</td>
<td>All EC members</td>
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